**Palomar Mountain Mutual Water Company, Inc.**

**Regular meeting of the Board of Directors**

**January 8, 2021**

***The meeting was held electronically. It was set up by Glenn Borland on his WebEx account.***

**Members Present:** Joanne Marugg, Glenn Borland, John Lesac, Brett Michael Hauser, Brian Wagner, Diana Forero-Cook.

**Staff Present:** Mike Probert [Operator], Linda Thorne [Office Manager]

**Shareholders Present:** Tony Jaramillo

The meeting was called to order at 9:00AM

The minutes of the last minutes were accepted with the following corrections:

The letters that were described as "presumably certified” should be changed to strike “presumably”.

“contact his own lawyer” should be changed to “contact their own lawyer”

The reference to the “water company lawyer” should be changed to “legal counsel”.

Remove the hyphens in “board-of-directors".

Replace “he hoped” with “the hope was expressed”.

There was no mention of “old business”, make some reference to old business such as something to the effect that old business from the last meeting was moved to this meeting’s new business.

Minutes of the last meeting [11-13-21] were approved with a motion by Brett Houser and seconded by Diana Foreno-Cook. The minutes were approved unanimously by the board.

**Operations: Mike Probert**

**Operator’s Report**

The December rainfall did not show up in this month’s well water levels.

Well #3 is at 28.0 feet. Last month it was 28.3 feet

Last Year it was at 26 feet.

Well #5 is at 33 feet. Last month it was at 33 feet.

Last year it was at 28 feet.

The extra December rain did not show up in the well levels. This is probably is due to runoff.

Average daily usage for December was 9332 gallons per day, which is the norm for the winter months.

February’s well soundings will probably reflect the recent rainfalls. But much of the rainfall was probably runoff.

We are up to date for all the water testing.

Two meters were read for new escrows.

One leak was found. It took 10 minutes to turn the meter off because it was close the water operator’s house. Water loss was probably 10 gallons.

**Secretary’s report: John Lesac**

Two Meters in escrow:

Meter 24

Meter 108

**Treasurer’s report: Brett Michael Hauser**

AT&T sent a notification of a rate increase. Linda will look into this.

A bill was received for the domain listing for Palomar Mountain Water. This bill came from a company that was not the same company that was paid for this service last year. This was a bill from a company that was phishing for money and was not entitled to any payment. Brett was instructed not to pay any money to this company. APLUS is the company that charges the water company for the domain registry. A separate bill, also from APLUS, charges the water company for web hosting.

July through November 2021 finances:

**Income:**

$31,667.13 vs. $28,713.88 for last year

**Expenses:**

$45,847.21 vs. $39,906.84 for last year

**Losses**

$14,180.08 vs. $11,192.96 for last year

Linda produced a cost comparison between our water company and similar San Diego county water providers. Our rates are low in comparison.

Our current bank is Union Bank which has been acquired by U.S. Bank.

The new bank name has not yet been determined. Our accountant has been notified of this potential bank name change. Will new signature cards be needed? We do not know at this time.

**Old Business**

**Upgrade of Electrical at Pedley-Mike**

Electrical upgrades at Pedley are ongoing.

**Water Tier Adjustment**

Linda and Joanne discussed raising the tier 1 water rates by $2.00 per thousand gallons to be fair to everybody. This would set a rate of $8.50 per thousand gallons for tier 1.

**New water usage rates**

A four-tier rate structure is being considered:

Tier 1: 0 to 35,000 gallons

Tier 2: 35,001 to 60,000 gallons

Tier 3: 60,001 to 90,000 gallons

Tier 4: above 90,000 gallons

 A comparison to other water providers will be studied before setting dollar amounts to the above rate structure. Rates will be considered during the next meeting.

**New Business**

No share holder comments were expressed.

**Executive session called at 9:53 am.**

**Executive session ended at 10:08 am.**

Additional minutes correction: strike the word “troublesome" when describing non-compliant shareholders. Brett made a motion for the above additional correction to the minutes. Glen seconded the motion. Motion was approved unanimously.

**Meeting adjourned: 10:20 AM**

**Next Meeting will be held Saturday February 12 at 9:00 AM via electronic meeting**